



RQ-2

April 29, 2005

Andrea Green, Treasurer  
Human Rights Campaign PAC  
1640 Rhode Island Avenue NW  
Washington, DC 20036

**Response Due Date:**  
**May 31, 2005**

Identification Number: C00235853

Reference: Amended September Monthly Report (8/1/04-8/31/04), received 12/16/04

Dear Ms. Green:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule E of your report discloses a total of \$2,890.40 in payments to your connected organization for "communication expenses." In a miscellaneous electronic submission to the Commission on 11/19/04, you stated that the memo entries on Schedule E were "a draw down on an amount advanced to the Human Rights Campaign by HRC PAC earlier." However, your report(s) does not appear to disclose any apparent advanced payments to support this independent expenditure(s).

Please be advised that your committee must report any "advance payments" made to your connected organization on Schedule B for Line 21(b), during the appropriate reporting period in which it was made as regular entries included in the totals for your report (not memo entries). These disbursements must be clearly identified as "advanced payment(s)" along with the specific purpose for the advance. Subsequently, when the committee uses the corporate or labor organization resources or facilities in connection with a contribution/expenditure on behalf of a candidate, the fair market value attributed to such services should be disclosed as negative amounts on Schedule B for Line 21(b) with a corresponding positive entry